



BOX PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD BY 25th JULY 2024

- 1. Present:** Councillors: M. Tye (Chair); A. Barton; R. Bean;
R. Davies; D. Dorey; N. Ingledew; I. Johnston; S. Roche;
D. Wright

Mrs Carey (Clerk)
- 2. Apologies** Cllrs R. Bolton; J. Clifford ; H. Parker ; S. Parker ; B. Walton;
T. Walton; H. Barbrook (Assistant Clerk)
Cllrs B. Mathew; D. Walters

The apologies were accepted. In the absence of Cllr T. Walton, the Chair was taken by Cllr Tye
- 3. Absent:** Nil
- 4. Public Question Time;** There were two members of the public present.

Mr Derek Elliott asked whether, because of the works being carried out at the pedestrian crossing by the Post Office, the existing bus shelter could be relocated at the top of the A4 by the Rudloe Arms to replace the shelter that is currently there. This shelter is being used more as there are now two buses services that stop there. The Clerk will raise this with Wiltshire Council.

Mr Roger Bolton raised the issue of the correlation between drug use and the incidents of murder and presented a newspaper article which will be circulated to Councillors. He raised concerns about the drug activity going on in Vine Court which is seriously affecting the residents. It was agreed that the Clerk would ask the Housing Association to look into this.
- 5. Chairman's announcements and declarations of interest:** There were no announcements. Cllr Tye declared an interest relating to the quotation from Greenacres Electrical Ltd, as the person providing this is her son-in-law.
- 6. Minutes;** The Minutes of the Council Meeting held on 27th June 2024 were agreed and signed as being a true record.
- 7. Matters Arising from the Minutes:**

Climate Strategy Working Group: There were no updates
- 8. Committees:**
 - i. Cemetery Management** The Minutes of the Meeting held on 1st July 2024 were submitted and agreed.

Resolved unanimously that the quotation from Paul Emerson for the repairs to a section of the front boundary wall be accepted in the sum of **£2740** be accepted.

Resolved unanimously that Daniel Part be asked to inject the stump in the section of the wall at a cost of **£380 + vat** to guarantee killing off the stems which would only be invoiced once the objective had been achieved.

Resolved unanimously that the quotation from Andrew Perkins for the repainting of the gutters and downpipes on the Chapel be accepted in the sum of **£840**

- ii. **Planning & Conservation:** The Minutes of the Meetings held on 27th June and 8th July 2024 were submitted and agreed.

Resolved unanimously that a consultation meeting be held with the Parish Council on 3rd September before further discussions with the Neighbourhood Plan Team at Wiltshire Council (prior to submission and consultation for Regulation 14). The draft Neighbourhood Plan would be circulated to the Council prior to the meeting. This will not be a public meeting.

- iii. **Buildings Management:** The Minutes of the Meeting held on 8th July 2024 were submitted and agreed

Resolved unanimously that the quotation from Fire Alarm Consultation for remedial work to bulkheads in the sum of **£659.08 + vat** be accepted

Resolved unanimously that the quotation from L & J Windows Ltd for the new door for the public toilets in the sum of **£1458.33 + vat** be accepted

Resolved unanimously that EICR checks are carried out on all buildings by Greenacres Electrical Ltd (except the Chapel) at a cost of **£915 + vat**

- iv. **Personnel:** The Minutes of the Meeting held on 15th July 2024 was submitted and agreed.

Resolved unanimously that the Clerk and Assistant Clerk continue to work in tandem until the end of September with the aim of working as independently as possible.

- v. **Highways:** The Minutes of the Meeting held on 22nd July 2024 were submitted and agreed.

Resolved by seven votes in favour, one against and one abstention that, before the Parish Council accepts or rejects the report re parking of cars on Hazelbury Hill, it should look to take legal advice as to whether any responsibility would rest with the Parish Council and to look at possible mediation.

Resolved unanimously that the Parish Council contributes **£1450** towards the proposed dropped kerbs and bollards near Dandelion Café on Leafy Lane.

Resolved unanimously that the Parish Council contributes **£1237.50** towards the TROs for the work at A4 Box Pharmacy and top of Valens Terrace; bus stop on A365 Devizes Road and extending the DYL at top of Chapel Lane/A365

9. To receive any urgent correspondence:

- a. **Application re Wiltshire & Swindon Tree Warden Scheme:** Letter received stating that the small leaf lime tree on the Recreation Ground had been inspected and comments made about possible work. The Clerk had notified Wiltshire Council that the tree is on Parish Council land and that the Council

employs a local tree surgeon to report on and manage all of its trees. It was agreed to contact the proposed application and invite him to a meeting to establish what the role of the voluntary tree warden entailed.

10. Items for discussion: Nil

11. Finance:

a. **Additional Accounts for payment;** The following additional accounts were agreed for payment

HM Revenue & Customs	-	PAYE	1723.78
Corsham Bookshop	-	Books for the Schools	79.19
SSE	-	Final account Office Electricity	259.04
SSE	-	Final account Office Gas	87.76
SSE	-	Final account Tractor shed electric	184.97
SSE	-	Final account Pavilion gas	167.29
D.J. Mathias	-	Replacing flush unit toilets	128.10
Fire Alarm Consultancy	-	Check to fire extinguishers	353.54
Off-Road Electrics	-	Service to UTV	234.00

12. Statement of balances

Lloyds

Current Account	£ 17064.31
High Interest account	<u>3211.28</u>
	£ 20275.59
Less payments to go out	<u>9067.02</u>
Working balance	£ 11208.57

Held on deposit in Lloyds	£ 45000.00
Balance in Lloyds	£ 56208.57

Held in BIBS	£ 83873.95
Held in Nationwide	£ 57748.52
	£ 141622.47

13. Chairman's Diary, Representatives' reports and report from County Councillors:

Cllr Wright reported that he had attended a webinar with Wiltshire Council on the Local Nature Recovery Strategy and a further map that was being drawn up. Money had been received from Defra. Cllr Wright will report to Wiltshire Council how many trees had been planted in the Box area

Cllr Dorey reported that the Rudloe Community Association had received a draft Lease for the Community Centre from Wiltshire Council.

Cllr Roche reported that she had had a Teams meeting along with David Thomas and the Corsham Neighbourhood Plan Steering Committee. Corsham was updating its first Neighbourhood Plan and producing a second draft.

14. Items of report and future Agenda items:

- Publication of Attendance Register - to be discussed at Finance & Governance
- Change to date of meeting: The Finance & Governance Committee meeting had been changed from 12th August to Tuesday 20th August. The Planning Committee meeting will remain on 12th August

Meeting closed at 8.15 pm

Chair