

# BOX PARISH COUNCIL

**Mrs.M.S.CAREY**  
Clerk to the Council

**COUNCIL OFFICE**  
**THE PARADE**  
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Monday & Thursday  
9.30 – 12.30  
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8<sup>th</sup> April 2024

Dear Councillor

You are summoned to attend a meeting of the **Planning and Conservation Committee** to be held at the **Parish Council Offices** on **Monday 15<sup>th</sup> April 2024** commencing at **6.45 pm** at the **Parish Council Offices**.

Please give apologies to the Committee Chairman or Clerk prior to the Meeting

*M.S. Carey*  
**Margaret Carey**  
**Clerk**

## **A G E N D A**

1. To receive any apologies for absence
2. Declaration of interest relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the meetings held on 11<sup>th</sup> and 28<sup>th</sup> March 2024 and to review actions and consider any matters arising from the minutes
5. Update on Enforcement issues/Planning Appeals – update on existing Enforcement Issues and reports of new issues received
6. To receive any correspondence including permissions granted
  - Heritage Open Days 2024
7. Planning applications received:

PL/2024/02617	A.H. Dodd & Co, Market Place, Box Conversion of engineering factory to create two dwellings with an additional storey to No 2 The Lycetts
PL/2024/02774	Henley Wood, Henley Lane, Box Variation of condition 2 of PL/2022/07439 to lower the pitch of the “back” roof and reduce the height of the clear storey windows
PL/2024/02925	Little Orchard, Lower Kingsdown Road Retrospective planning application for the retention of dwelling (built not in accordance with the approved plans on 18/10970/FUL)
PL/2024/03119	5 The Tynings, Box Hill Rear dormer extension and single storey wraparound extension (side and rear)
PL/2024/02975	26 Brunel Way, Box Proposed 2 storey side extension, kitchen alteration and new parking area added
8. Neighbourhood Plan - report on the meetings of the Steering Group
9. Forward Plan/Risk Assessment and Asset Management
10. Items of report and future Agenda items
11. Date of next meeting – Full meeting – 13<sup>th</sup> May2024  
Prior to Full Council - 25<sup>th</sup> April 2024

**NB** Please note that there will be a walkround prior to the meeting to look at the Viewing Platform; The Fountain; Blind House and the War Memorial. Please meet at the Viewing Platform at 6.15 pm