



## BOX PARISH COUNCIL

### THE MINUTES OF A MEETING OF THE PLANNING AND CONSERVATION COMMITTEE HELD ON 9<sup>th</sup> DECEMBER 2024

- 1. Present:** Councillors: S. Roche (Chair); A. Barton; J. Clifford;  
R. Davies; D. Dorey; R. Haslett; T. Walton  
Mrs Carey (Clerk)
- 2. Apologies** Mr. D. Wright
- 3. Absent:** Nil
- 4. Public Question Time:** There was one member of the public present
- 5. Declarations of Interest:** There were no declarations of interest
- 6. Minutes:** The Minutes of the meetings held on 11<sup>th</sup> and 28<sup>th</sup> November 2024 were taken as read and signed as being a true record
- 7. Matters Arising:**
  - a. **Notice Boards:** Continue to monitor
  - b. **The Pound:** Continue to monitor  
**Blind House:** Continue to monitor  
**War Memorial:** Letter received from a local business, who employs veterans, offering full funding to repair the War Memorial. However, it also states that it only has £1,000 to offer for initial repairs.  
It was agreed that there would need to be a meeting on site to see if any work needs doing. The Clerk had asked for a quotations to restore the chains around the War Memorial.  
**Action: Clerk to arrange a site meeting**  
**Milestone by War Memorial:** Continue to monitor condition  
**The Fountain:** Repairs to the pointing completed at a cost of £250  
**Viewing Platform:** The cost of the work would be £1200 to remove damaged stones and replace with new and £1500 to remove the front damaged copings and replace with new  
  
Money had been put in the budget for next year.  
  
**Information Board:** On-going. Money to be put in the budget for three boards at a cost of £100 each plus frames.
  - c. **Bus shelters – Wormwood Farm:** A revised quote in the sum of £1240 had been received. Cllr Barton reported that the bus shelter is being used. There is money in the budget to cover the repair.
  - d. **Enforcement matters:**  
**Quarry Woods:** Waiting for an update from the Enforcement Officer.  
  
**Condensing Units – Londis:** Waiting for Planning Officer's decision.

**Erection of wooden structure at Leafy Lane Woodland:** Planning permission had been granted

**Wormwood Farm:** Enforcement Officer investigating the change of use to a carpentry workshop and gym

**8. Correspondence:**

- a. **Local Transport Plan Consultation:** Details of the consultation received which is open until 24<sup>th</sup> January 2025

**9. Applications granted permission:** The following planning applications had been granted planning permission:

PL/2024/00763	Former Farm Building at Lower Rudloe Farm, Lower Rudloe Box Conversion and adaptation of former farm building to provide 2 holiday lets and provision of associated parking spaces
PL/2024/02617	A.H. Dodd & Co, Market Place, Box Conversion of engineering factory to create two dwellings with an additional storey to No 2 The Lycetts
PL/2024/04322	Site within Leafy Lane Woodlands, Rudloe Installation of temporary storage container - retrospective
PL/2024/04339	Prospect Farm, Kingsdown Conversion of modern agricultural building into residential dwelling
PL/2024/07704	Serendipity, Kingsdown Change of use of land to include two caravans for holiday accommodation
PL/2024/09176	Rock House, Lower Kingsdown Road, Kingsdown Proposed enlargement of existing front facing flat roof dormer and the insertion of two side facing roof windows
PL/2024/09860	Lower Byway, Chapel Lane, Box T1 Cypress – 1m crown reduction
PL/2024/10049	Lower Byway, Chapel Lane, Box T2 Silver Birch – reduce crown by 2-2.5m to manage crown size. T3 – Beech – reduce crown by 1.5 – 2m to manage crown size

**10. Applications refused permission:** The following planning applications had been refused planning permission:

PL/2024/03119	5 The Tynings, Box Hill Proposed rooflights to front and rear roof plans, single storey wraparound extension (side and rear) and construction of outbuilding
PL/2024/08011	Land at Kingsdown Road (Spidersweb Corner), Kingsdown Certificate of lawfulness for existing use as dwellinghouse (resubmission of PL/2024/04707)

**11. Applications withdrawn:** The following application had been withdrawn

PL/2024/09276 Willowbrook, 8 Valens Terrace, Box  
The erection of a new, detached Garden Room and associated pergola and decking in the back garden of 8 Valens Terrace

**12. Applications considered:** The following applications were considered

PL/2024/09691 Land off the A4 between The Wharf and The Bassetts, Box  
Advertisement Consent for proposed non-illuminated signage banner

No objections providing it is a temporary permission

PL/2024/10012 Land opposite 8 Prospect Cottages, Kingsdown  
Certificate of lawfulness for existing continued use of land as residential amenity space and use of cabin as a permanent residential dwelling

No comment

PL/2024/10237 Londis, High Street, Box  
Retrospective application for siting of InPost Parcel Locker

No objections

PL/2024/10440 Land adjoining Pleasant View, Lower Kingsdown Road  
Construction of parking area with retaining structure and surfacing (retrospective)

No objections

**13. Neighbourhood Plan**

The Steering Group had met on 5<sup>th</sup> December to discuss the alterations to the draft Neighbourhood Plan ready for the submission to the Parish Council

**14. Forward Plan/Risk Assessment/Asset Register** Bus shelters to be added to the Forward Plan. It was agreed to hold a training session in the New Year to discuss the format for the Forward Plans

**15. Items of report and future agenda items:**

- a. It was reported that in the WALC newsletter there is information about Community Led House – Rural Housing Enabling about current funding available until end of March 23025 for help with undertaking a local housing needs survey.
- b. It was suggested that an approach is made to the Chippenham MP regarding the Rudloe No 2 site and ask her to contact Angela Rayner MP to ask why the planning permission is not being implemented.

**16. Date of next meeting:** Full meeting 13<sup>th</sup> January 2025 and **after** Full Council meeting on 19<sup>th</sup> December