

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

COUNCIL OFFICE
THE PARADE
BOX
CORSHAM
WILTS SN13 8NX

Office open to public

Monday & Thursday

9.30 – 12.30

or by appointment

Telephone: 01225 742356

E-mail: mailbox@boxparish.org.uk

Website address: www.boxparishcouncil.gov.uk

28th November 2023

Dear Councillor,

You are summoned to a meeting of the Playing Fields Management Committee to be held at the Parish Council Offices on **Monday 4th December 2023** commencing at **7.00 p.m.** to consider the following Agenda. Please give apologies to the Committee Chairman or Clerk prior to the meeting

Walk round – Friday 1st December at 4 pm

Yours sincerely

M.S. Carey

Margaret Carey
Clerk

A G E N D A

1. To receive any apologies for absence
2. Public Question time
3. Declaration of Interest relating to items on the Agenda
4. To consider any matters arising from the walk round held on 1st December – not covered under Agenda items
5. To receive the Minutes of the Meetings held on 2nd October 2023
Review and update of actions and matters arising from the minutes including:
 - Play Areas
Community playground group update
RoSPA report
Update on spring for bike and spring closer on gate
 - Allotments
Update from allotment representative
Update on waiting list
Path retaining work – quote for work
Coppice pollard lower hedge
 - Update on Lovar Garden
Community Fund project update – quote and timeline April 2024
Lovar update
 - Trees and hedges
Veteran Chestnut tree – update and next steps
Working party update
Mill Lane hedge
 - Bowling Green
Update from Bowls Club representative
Box Parish Council agreement with the Bowls Club – Charges for 2024/25
ASMC vertidrain work
Discussion on VAT refund
6. Other items for discussion
 - Tennis Courts – working group update
 - Forward Plan, update Risk Assessment, including Health & Safety procedures for grass cutting and maintenance by Cricket Club and discussion on Parish Council maintenance of the cricket area grass
 - Signs on Recreation Ground – Cllr H. Parker update
 - Report on meeting with Wessex Water
7. Climate Strategy Action Plan – Impact on Playing Fields and Pavilion actions
 - Recycling working group - recycling bins and Hills contract update. Glass bin container. Notice on large recycling bin. Next location for recycling bin

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8. **Correspondence received:**
 - Letter from Mill Lane resident
 - Letter from Box School re path round top of Recreation Ground
 - Letter from Thomas a Becket Church re proposed use of the Recreation Ground – Soul Space, Prayer tent
9. **Items of Report and future Agenda items**
10. **Date of next meeting - 5th February 2024**