

BOX PARISH COUNCIL

Mrs.M.S.CAREY
Clerk to the Council

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4th December 2023

Dear Councillor,

You are summoned to a meeting of the **Finance and Governance Committee** to be held **at the Parish Council Offices** on **Monday 11th December 2023** commencing at **7.30 p.m.** to consider the following Agenda.

Please give apologies to the Committee Chairman or Clerk prior to the meeting

Yours sincerely
Margaret Carey

Clerk

A G E N D A

1. To receive any apologies for absence
2. Declaration of Interests relating to items on the Agenda
3. Public Question Time
4. To receive the Minutes of the Finance & Governance Committee Meeting held on 9th October 2023 and any matters arising from the Minutes
 - Resilience Plan - update
 - Parish Council Carbon Audit – update
 - Communications Working Group - update
5. Review of Policies
 - Review of Freedom of Information Publication Scheme – defer to next meeting
6. Financial matters
 - To review the draft budget for the remainder of the current financial year and to set the precept for 2024/25 - look at use of earmarked reserves and other savings towards the cost of the replacement mule – draft budget attached
 - To receive the accounts for payment
 - Quotations for renewal of Motor Insurance policy
 - Capital Asset Strategy – update
 - Insurance for the Flood Warden and the Litter Picking groups/Recreation Ground Car Park re lighting
 - Damage to red Telephone Box – Henley Lane
7. Legal Matters – update
8. Items for Discussion
 - Website development report – update
 - Challenging interactions with Parishioners
9. Forward Plan – review and update
Risk Assessment - update
10. To receive any correspondence
11. Any items of report or future agenda items
12. Date of next meeting – 12th February 2024